

Accessing Class Rosters through the Faculty Center

The screenshot shows the homepage of the Cardinal Station for Faculty. At the top, it says "The Catholic University of America Cardinal Station for Faculty". Below this is a navigation bar with "My Cardinal Station" and "Guest" tabs. On the left, there is an "Enterprise Menu" with several options: "My Favorites", "Faculty Self-Service", "Cardinal Students", "MyHousing", and "Change My Password". A yellow callout box with a black border points to the "Faculty Self-Service" link, containing the text "Click on 'Faculty Self-Service'". To the right, there are sections for "Announcements" and "Reference Documents".

Faculty Self-Service Folder View

The screenshot shows a web browser window displaying the "Faculty Self-Service" folder view. The browser title is "Base Navigation Page - Windows Internet Explorer". The address bar shows a URL starting with "https://portal.cua.edu". The page header is "The Catholic University of America Cardinal Station for Faculty". On the left, a "Menu" sidebar is visible with "Faculty Self-Service" selected. The main content area shows a "Main Menu" with "Faculty Self-Service" as the primary option. Below it, there is a sub-option "Faculty Center Self-Service" with a description: "Use the Faculty Center to manage all your class, student and advisee related activities." A yellow callout box with a black border points to this sub-option, containing the text "Click on 'Faculty Center Self-Service'".

Faculty Center

Your Teaching Schedule will be displayed

Click "change term" to select an alternate semester from the list that pops up

Faculty Center
Select Term

Terms	Institution
<input type="radio"/> Spring 2009	The Catholic Univ of America
<input type="radio"/> Fall 2009	The Catholic Univ of America
<input checked="" type="radio"/> Summer 2008	The Catholic Univ of America
<input type="radio"/> Spring 2008	The Catholic Univ of America
<input type="radio"/> Fall 2007	The Catholic Univ of America
<input type="radio"/> Summer 2007	The Catholic Univ of America

My Teaching Schedule > Fall 2008 > The Catholic Univ of America

Class	Class Title	Enrolled	Days & Times	Room	Class Dates
CPOL 674-01 (4033)	Congrasnl Parties & Elections (Lecture)	2	Mo 6:40PM - 9:00PM	TBA	Aug 25, 2008- Dec 15, 2008
POL 111-02 (1317)	Intro to American Government (Lecture)	12	MoWeFr 2:10PM - 3:00PM	Hannan 108	Aug 25, 2008- Dec 15, 2008
POL 522A-01 (4058)	Elections of 2008 (Lecture)	65	We 3:10PM - 5:40PM	McMahon 201	Aug 25, 2008- Dec 15, 2008

My Exam Schedule > Fall 2008 > The Catholic Univ of America
You have no final exams scheduled at this time.

Select Class Roster

Click on the Class Roster Icon

You can choose to show all classes, or only those with enrolled students

Click for schedule in weekly calendar view

My Teaching Schedule > Fall 2008 > The Catholic Univ of America

Class	Class Title	Enrolled	Days & Times	Room	Class Dates
CPOL 674-01 (4033)	Congrasnl Parties & Elections (Lecture)	2	Mo 6:40PM - 9:00PM	TBA	Aug 25, 2008- Dec 15, 2008
POL 111-02 (1317)	Intro to American Government (Lecture)	12	MoWeFr 2:10PM - 3:00PM	Hannan 108	Aug 25, 2008- Dec 15, 2008
POL 522A-01 (4058)	Elections of 2008 (Lecture)	65	We 3:10PM - 5:40PM	McMahon 201	Aug 25, 2008- Dec 15, 2008

My Exam Schedule > Fall 2008 > The Catholic Univ of America
You have no final exams scheduled at this time.

Class Information

Faculty Center
Class Roster
CPOL 674 - 01 Congressnl Parties & Elections
Lecture (4033)
Fall 2008 | Regular Academic Session | The Catholic Univ of ... | Graduate

Meeting Information

Days & Times	Room	Instructor	Meeting Dates
Mo 6:40PM - 9:00PM	TE	John White	08/25/2008 - 12/15/2008

*Enrollment Status: Enrolled Enrolled All Dropped Enrolled

Enrollment Capacity: 30 Enrolled: 2

Download for Blackboard View FERPA Statement

Select display options: Link to Photos Include photos in list

Enrolled Students: 1-2 of 2

Notify Photo ID Units Program and Plan Level

Callout boxes:

- It defaults to display only enrolled students, but clicking here will give you the choice to only or also display dropped students
- Days, Times, Room, Dates are displayed
- Enrollment Capacity and actual number of students enrolled are displayed

List of Students in Your Class

Select display option: Link to Photos Include photos in list

Notify	Photo	ID	Name	Grade Basis	Units	Program and Plan	Level
<input type="checkbox"/>		2331990	Cardinal, Michael	Graded	3.00	Arts & Sciences - Politics - BA	Sophomore
<input type="checkbox"/>		2202982	Cardinal, Stacy Lynn N.	Graded	3.00	Nursing - Nursing - BSN	Sophomore
<input type="checkbox"/>		2331988	Registrar, Joe	Graded	3.00	Arts & Sciences - Drama - BA	Sophomore
<input type="checkbox"/>		2331989	Registrar, Mary	Graded	3.00	Arts & Sciences - Politics - BA	Sophomore
<input type="checkbox"/>		2331990	Cardinal, Michael	Graded	3.00	Engineering - Engineering - BCE	Freshman
<input type="checkbox"/>		2202982	Cardinal, Stacy Lynn N.	Graded	3.00	Arts & Sciences - Politics - BA	Sophomore
<input type="checkbox"/>		2331988	Registrar, Joe	Graded	3.00	Arts & Sciences - Finance - BSBA	Freshman
<input type="checkbox"/>		2331989	Registrar, Mary	Graded	3.00	Nursing - Nursing - BSN	Sophomore
<input type="checkbox"/>		2331990	Cardinal, Michael	Graded	3.00	Nursing - Nursing - BSN	Sophomore
<input type="checkbox"/>		2202982	Cardinal, Stacy Lynn N.	Graded	3.00	Arts & Sciences - Elementary Education - BA	Freshman
<input type="checkbox"/>		2331988	Registrar, Joe	Graded	3.00	Arts & Sciences - English - BA	Freshman
<input type="checkbox"/>		2331989	Registrar, Mary	Graded	3.00	Arts & Sciences - Spanish for Int. Service - BA	Freshman

NOTIFY SELECTED STUDENTS NOTIFY LISTED STUDENTS PRINTER FRIENDLY VERSION

Return to Faculty Center

Callout boxes:

- You can choose whether to display photos in the list, or link to the photo by clicking this icon
- You can email students individually by clicking their linked name
- You can email all students on the list by clicking "notify listed students"
- You can click here for a printer-friendly version of the roster
- You can email selected students by checking their 'notify' box and clicking "notify listed students"